

MINUTES

MINERAL COUNTY LIBRARY BOARD OF TRUSTEES

Date/Time of public meeting: September 8, 2022 2:00 p.m.

Board members present: Kay Bencoter, ~~Elizabeth Doyle~~, Kellie Zuniga, Paul Eddy

Director: Courtney Oberhansli

The chairman recognized correct placement of the American flag and directed a moment of silence for the men and women in uniform.

2:00 P.M. CALL TO ORDER

Establishment of a quorum

PUBLIC COMMENTS AND DISCUSSION

Kay Bencoter apologized for cutting off Linda Dow's question at the last meeting.

POSSIBLE ACTION ITEM: Approval of minutes from the July 14, 2022 meeting

Motion was made by Paul; Kellie seconded and the minutes were approved as written.

POSSIBLE ACTION ITEM: Discussion and possible action on foundation renovation project including the next steps for landscaping.

The final bill has been paid. Director requested that Public Works water the trees manually so that the trees do not die.

POSSIBLE ACTION ITEM: Discussion and possible action on updating the library policy manual to clarify who is eligible to request reconsideration of library materials.

Following Churchill's lead, the Director suggested a change to the policy manual to limit those who can challenge a book to Nevada library card holders. Additionally, should materials be reconsidered and determined to remain in the collection, those materials may not be challenged again for two years. Director explained the procedure in the policy manual requires that a patron fill out a form with reasons regarding reconsideration of the materials. The patron must then appear before the Library Board who will have the final decision. Any changes to the policy manual will be sent to the board members three days before the next meeting where a vote will be taken.

POSSIBLE ACTION ITEM: Discussion and possible action on using the disc repair to clean patron's DVDs.

This was brought up when the first disc repair machine was purchased. Because of wear and tear on the machine, the board voted not to do use the machine for patron discs only for library materials. The second machine is not being used as much and this would not be offered as a normal service. The disc repair would only be used during a special fund-raising event for Friends of the Library. For a donation to Friends we would clean ten discs per patron.

Kellie made a motion that on special occasions the Friends of the Library is allowed to use the disc check machine to clean patrons' DVDs for a donation. Seconded by Paul, motion carried.

POSSIBLE ACTION ITEM: Discussion and possible action on using Gifts and Donations

funds to help purchase a cooking cart through an LSTA Grant, the price of the cart being more than the grant amount.

The deadlines for the grants are November 15th or February 15th. We are waiting to see if the grant amount will increase. If not, then funds from Gifts and Donations will be needed. There was a previous vote to use G&D funds for the renovation project but, in order to pay the full amount and maintain good working relations with the contractor, the full amount was paid out of the Loftin account. Director stated that the amount may range from 3-5,000. Lynda Miller would like to do the program, possibly working with CAHS to make healthy meals from the commodities. Kay asked about health laws and if food can be served. Director said she would try to check on this. Further discussion is tabled until next month.

DIRECTOR'S REPORT:

- Question about a jump in numbers for adult paperbacks between July and August.
- G-Dub's Construction has been paid final bill.
- Question regarding whether or not we charge a flat fee for use of the meeting room. It is in the policy manual at \$10.00 an hour.
- The SRP had great numbers with attendance at about thirty-six people per session.

POSSIBLE ACTION ITEM: Adjournment

The motion to adjourn was made by Paul; Kellie seconded and the meeting was adjourned at 2:38 pm.